



**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

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March 6, 2012

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
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From: Philip L. Browning, Director

**NOTICE OF INTENT TO NEGOTIATE A SOLE SOURCE CONTRACT WITH
SOUTH BAY CENTER FOR COUNSELING**

This is to inform your Board that the Department of Children and Family Services (DCFS) intends to commence negotiations for a sole source contract with South Bay Center for Counseling (SBCC), two weeks from the date of this memo, in accordance with Board Policy Number 5.100. The Alternative Community-Based Pre-school (ACBP) will provide a participatory, parent-child pre-school experience at accessible community sites, leading to increased utilization of pre-school and early learning resources. DCFS will proceed with the sole source contract negotiations within two weeks unless otherwise instructed by a Board office.

DCFS plans to use the sole source contract to engage typically hard to reach families for enrollment and participation in early education opportunities. This contract is intended to serve approximately 100 DCFS families residing in Wilmington and Central Long Beach with children ages 0-5 years. The families served are assessed at-risk of abuse or neglect based on referral to DCFS, have open DCFS cases, or have children placed in relative care or out-of-home care. Many of these families do not utilize early learning and pre-school programs or may exit such programs prematurely. Conventional pre-school is typically held in a classroom setting and can be cost prohibitive for many families.

DCFS conducted a formal, publicly advertised, pre-bid survey, in accordance with State contracting regulations and found that only one source exists that is willing and available to fulfill the proposed contract. The pre-bid survey was released on June 23, 2011, which included a requirement to provide a 50% in-kind contribution. Responses were due by July 25, 2011 and SBCC was the only organization that responded to the pre-bid survey.

"To Enrich Lives Through Effective and Caring Service"

The above stated reasons comply with the sole source justification category: Only one bona fide source for the service exists; performance and price competition are not available, as stipulated in the County's Sole Source Contracting Policy Number 5.100 in the County of Los Angeles, County Code.

The contract term is for one-year, plus two one-year options to extend provided that funding is available. The estimated annual cost of the proposed contract is \$50,000, using State of California Alternative Payment Program funds, allocated for support services. The funding source may change at a later date.

On November 8, 2011, DCFS sent the California Department of Social Services (CDSS) a request for approval of a three-year contract term with a sole source provider. On January 27, 2012, CDSS approved DCFS' request.

If you have any questions or need additional information, please call me or your staff may contact Aldo Marin, Board Relations Manager at (213) 351-5530.

PLB:EM
MG:JH:rr

c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel